

ESCAMBIA COUNTY – PUBLIC NOTICE

APPLICANTS FOR SPECIAL MAGISTRATE

THE CLERK OF THE ESCAMBIA COUNTY VALUE ADJUSTMENT BOARD IS NOW ACCEPTING **SEALED** APPLICATIONS for APPRAISER SPECIAL MAGISTRATE and ATTORNEY SPECIAL MAGISTRATE for 2023. Special Magistrates must be licensed in the State of Florida and meet the following criteria, but need not be residents of the county in which he or she serves:

- 1) Employees and elected or appointed officials of a taxing jurisdiction or of the state may not serve as special magistrates.
- 2) A special magistrate appointed to hear issues of exemptions and classifications shall be a member of The Florida Bar with not less than 5 years experience in the area of ad valorem taxation.
- 3) A special magistrate appointed to hear issues regarding the valuation of real estate shall be a state certified real estate appraiser with not less than 5 years experience in real property valuation.
- 4) A special magistrate appointed to hear issues regarding the valuation of tangible personal property shall be a designated member of a nationally recognized appraiser's organization with not less than 5 years experience in tangible personal property valuation (either attorney or appraiser).
- 5) A special magistrate may not represent a person before the board in any tax year during which he or she has served that board as a special magistrate.
- 6) Appraiser and Attorney Special Magistrates will be required to sign contracts for services at a negotiated rate per hour. Expense reimbursements will be made in accordance with statutory travel reimbursement rates. Special Magistrates may be required to conduct morning, afternoon, and/or evening sessions.
- 7) Applicants must be computer literate.

Applications may be obtained from the Clerk's Office at the address listed below, from the Clerk's website, www.escambiaclerk.com, or will be mailed or emailed to applicants upon request. Any qualified individual who wishes to apply should submit an application and resume, in a **SEALED** envelope labeled **VAB SPECIAL MAGISTRATE**, by **5:00 p.m. on JUNE 30, 2023**, to:

Honorable Pam Childers
Clerk of the Circuit Court and Comptroller
Attn: DeLana Allen-Busbee, Clerk to the Board's Office
Value Adjustment Board
221 Palafox Place, Suite 110
Pensacola, Florida 32502-5843
(850) 595-3917

**APPLICATION MUST BE SUBMITTED IN A SEALED ENVELOPE
AND MUST BE RECEIVED BY THE DEADLINE.
ALL APPLICATIONS WILL BE OPENED ON JULY 3, 2023**